

TITLE:	Radiologic Technologist
REPORTS TO:	Radiology Manager
REVISED:	09/13/21
	See current organizational chart for oversight/administrative support information

PRIMARY FUNCTION:

Provides expert diagnostic radiological imaging and computed tomographic procedures to assure a high level of quality care and service to patients, physicians, and customers in and outside the radiology department. Performs a variety of procedures requiring some independent judgment, with ingenuity and initiative to apply prescribed ionizing radiation for radiologic diagnosis in accordance with the philosophy, goals, and objectives of Clarinda Regional Health Center to Advance exceptional care.

QUALIFICATIONS:

Education and/or Experience

- Graduate of an AMA approved radiologic technology program
- Must be familiar with the principals and practices of Radiation Technology as outline by the State of Iowa Health and Human Services

Certificates, Licensure, Registrations

- Currently licensed in the State of Iowa
- Currently registered by the American Registry of Radiologic Technologists (ARRT)
- Basic Life Support (BLS)
- Advanced Modality experience and certification preferred

GENERAL REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The requirements listed below are representative of the knowledge, skill, and / or ability required:

- Ability to add, subtract, multiply, and divide
- Ability to generate, read, interpret, and act as it relates to basic financial statements, national and state regulations, safety rulings, operational and maintenance and organizational policies / procedures
- Ability to accurately document and communicate patient history
- Ability to effectively communicate with patients, families, employees, health care providers, etc.
- Ability to work cooperatively and maintain good working relationships with staff and health care providers
- Ability to quickly identify and efficiently problem solve issues as they arise and appropriately notify or involve management when necessary
- Must be flexible with call rotation
- Ability to work independently and efficiently under normal and or emergency circumstances

EQUIPMENT, TOOLS, MATERIALS:

- Computer and printer
- General office materials/equipment/supplies
- Information systems
- Telephone system
- All Radiology Equipment

SECURITY/ACCESS:

- Will have access to the facility 24 hours a day.
- Will have access to confidential information abiding by the organizations privacy policies and regulations concerning this information.

Essential Job Duties and Responsibilities	
1.	<p>Provides radiological and CT services by exemplifying the knowledge, skills, and abilities necessary to perform a variety of radiographic procedures. Provides MRI services by exemplifying the knowledge, skills, and abilities necessary to perform a variety of procedures utilizing a MRI magnet if applicable.</p> <ul style="list-style-type: none"> • Monitors patient condition during procedure and notifies physician of abnormalities; assists with first aid and CPR as necessary. • Appropriately analyzes and positions the patient to image the required anatomy for optimal results. • Enters the proper technical parameters into the x-ray generating system to provide the optimum image. • Utilizes special techniques as required to enhance visualization of the anatomy. • Operates radiographic equipment based on individual credentials, including but limited to the Portable x-ray unit, the R/F unit, CT scanner, C-arm, Mammography, Dexa scan unit and MRI.. • Performs a variety of procedures in various imaging areas such as fluoroscopy, diagnostic, surgical and portable exams with proper knowledge of supportive devices.
2.	<p>Assists radiologist in performance of examinations by preparing contrast agents, administering opaque media, holding and turning patients, assisting in sterile procedures, and other related duties as required.</p> <ul style="list-style-type: none"> • Demonstrates proficiency in starting IV's for patients requiring IV contrast, and assists in performing first aid as necessary.
3.	<p>Maintains responsibility for the accurate assessment of the patient by determining their ability to comply with the physical requirements of the examination to minimize patient or examination problems.</p> <ul style="list-style-type: none"> • Assesses the ability of the patient to comply with the physical requirements of the examination and explains the examination to the patient, prior to beginning the examination. • Develops alternative methods to obtain required images if compliance is not possible. • Consults with the radiologist and/or the ordering provider in the case of unusual circumstances to provide the best possible outcome.
4.	<p>Demonstrates proper processing-and image critique to ensure accuracy and clarity for physician interpretation;</p> <ul style="list-style-type: none"> • Provides clear and concise image annotation and labeling. • Completes examinations with minimum error. • Provides a variety of imaging related tasks as necessary to aid in the diagnosis and delivery of proper patient care

Essential Job Duties and Responsibilities	
5.	<p>Performs and maintains documentation.</p> <ul style="list-style-type: none"> • Appropriately and thoroughly documents patient’s history, screening forms, contact forms and various other forms as required. • Performs a variety of related daily clerical tasks as necessary to include: the scheduling of patients, obtaining proper orders, answering the phone, printing the schedule, among other office duties as assigned.
6.	<p>Communicates effectively.</p> <ul style="list-style-type: none"> • Communicates and collaborates effectively with other health team members regarding patient condition and satisfaction needs. • Identifies and recognizes abnormal symptoms/changes in patient condition, established priorities, and takes appropriate action. Appropriately reports condition changes to medical provider.
7.	<p>Promotes and ensures patient safety in performance of all responsibilities.</p> <ul style="list-style-type: none"> • Administers procedures in a timely and safe manner according to provider orders and department policy. • Demonstrates proficient technical/clinical skills and operational knowledge of equipment. • Demonstrates proficient knowledge and understanding of a MRI magnet and the safety protocols required to keep patients, staff and visitors safe. • Informs and involves Radiology Manager regarding patient care issues in a timely and appropriate manner. • Utilizes proper body mechanics, transfers/lifting techniques and appropriate equipment to minimize fall risk to patient and injury to self.
8.	<p>Participates in CRHC’S LEAN program, committees, performance and quality improvement initiatives, and activities which support the facility and department operations.</p> <ul style="list-style-type: none"> • Demonstrates a commitment to the practices of Quality Improvement (QI). • Regularly attends Department huddles. • Completes tasks as outlined on Department Huddle Board.
9.	<p>Performs other duties as assigned.</p>

ESSENTIAL Work Environment & Physical Requirements:				
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.				
Physical Activity	Not Applicable	Occasionally (0-35% of day)	Frequent (36-66% of day)	Continuous (67-100% of day)
Sitting		X		
Standing			X	
Walking			X	
Climbing	X			
Driving	X			
Lifting (floor to waist level)		40 lbs.	50 lbs.	10 lbs.
Lifting (waist level and above)		40 lbs.	50 lbs.	10 lbs.
Lifting (shoulder level and above)		40 lbs.	50 lbs.	10 lbs.
Carrying objects			X	
Push/pull		100 lbs.	50 lbs.	10 lbs.
Twisting		X		
Bending		X		
Reaching forward			X	
Reaching overhead		X		
Squat/kneel/crawl	X			
Wrist position deviation			X	
Pinching/fine motor activities			X	
Keyboard use/repetitive motion				X

Sensory Requirements	Not Applicable	Accurate 20/40	Very Accurate 20/20
Near Vision		X	
Far Vision		X	
Color Discrimination	Not Applicable	Yes	No
Depth Perception		X	
Hearing		X	

Environment Requirements	Not Anticipated	Reasonably Anticipated
<i>Occupational Exposure Risk Potential</i>		
Bloodborne Pathogens		X
Chemical		X
Airborne Communicable Disease		X
Extreme Temperatures	X	
Radiation		X
Uneven Surfaces or Elevations	X	
Extreme Noise Levels		X
Dust/Particulate Matter		X
Other (List)		

Shift Requirements	8 hrs/day	10 hrs/day	12 hrs/day	Other (varied)
Usual workday hours	X	X	X	X
Regular, punctual attendance for assigned shifts	YES	YES	YES	
Available to work overtime	X	X	X	X

APPLICANT ESSENTIAL FUNCTION FORM

Name (please print): _____

Position Applied For: _____ Date: _____

In compliance with the Americans with Disabilities Act, we are requesting that you read the job description for which you are applying and answer the following question. If you would like assistance with this process, please ask Human Resources.

Can you perform the essential functions of the position with or without reasonable accommodations?

YES

NO

Signature: _____